



Regional Service Council Minutes Region # 3

Meeting Date: February 28, 2011
Meeting Location: Juvenile Justice Center
1000 S. Michigan Street
South Bend, IN

Council Members Present: Fay Russell, Regional Manager; Michael Carroll, Director Marshall County DCS; Peggy Shively, Director Kosciusko County DCS; Linda Cioch, Director St. Joseph County DCS; William Horton, Elkhart County DCS; Teresa Zornig, St. Joseph County DCS; Judge Peter Nemeth, St. Joseph County Probate Court; Pam Whisman, Marshall County DCS; Amanda Herendeen, Kosciusko County

Council Members Absent: Judge Duane Huffer, Kosciusko County Superior Court; Judge Curtis Palmer; Joe Wine, Foster Parent; Sally Mahnken, CASA Kosciusko County; Tony Sommer, Director Elkhart County; Magistrate Deborah Domine

Others In Attendance: Rachel Tobin-Smith, SCAN; Aretha Green, Regional Coordinator; Janet Rathberger, DCS; Joni Tusing, Regional Financial Manager; Patricia Hancock, FCC; Charles Whetstone, Director of Probation St. Joseph County; Todd Kelly, White's Residential; Bonnie Raine, Oaklawn; Marzy Bauer, YWCA; Bob Girard, Elkhart County; Polly Hoover, Oaklawn; Jan Lanning, Oaklawn; Rhonda Gipson-Willis, Children's Campus; Deb Johnson, Lifeline; Tony Jeffers, SAFY; Ken Shields, Choices; Lisa Rommel; Mary Kowalski, FCC; Debbie Branfield, Crossroad; Diane Schmeltz, YWCA; Sharon Bradley, CAPS; William Stephan, Bowen Center; Monica Rohm, Families First; Aaron Skirosana, Lifeline; Cort Eyer, Lifeline; Betsy Kuhn, The Villages; Michael Marchi, Madison; Polly Hoover, Oaklawn; Joanne Murillo, IJTF

Meeting Minutes

Meeting called to order at 10:01 am by Fay Russell.

1. Welcome/Introductions of Members and Guests.
2. Approval of Minutes. Minutes of 1-24-11 reviewed. Joni Tusing requested that in section 5.11 *The claims* be changed to *Some claims*. Minutes corrected. Linda Cioch motioned approval of the minutes. Seconded by Teresa Zornig. Vote taken. All in Favor. 0 Opposed. 0 Abstentions. Motion passed.
3. Community Partners Update. Rachel Tobin-Smith reported Local Prevention Fund spending at 46.85% and Community Partners at 56.45%. Initial Contact statistics suffered due to the inclement weather. Three of the 38 referrals did not have face-to-face or voice-to-voice contact within 5 days. All had two or more attempted phone calls. 28 families were enrolled in January. Newsletter was sent out this month. Fay Russell commented that the contacts were good especially given the amount of snow our area received.

4. RSC Approval of Selected Services. Aretha Green, Regional Coordinator informed council that every provider will be notified with an official letter, notification of awards will be sent out April 1st – 15th. The contract signature process runs 5/1/11 – 6/30/11. Contracts activate on 7/1/11. Fay Russell reported on the contract process. Sixteen staff members plus Aretha went through all the contracts and scored them. The team recommended more than one provider for services. Fay recapped the list of services that were selected; child preparation, counseling, cross-system care coordination, day treatment, detoxification services, diagnostic and evaluation services, domestic violence batterers, domestic violence victim and child, drug testing and supplies, family preparation, father engagement programs, home-based family centered casework services, homemaker/parent aid, parent education, parent/family functioning assessment, residential substance use treatment, sex offender treatment - victims of sex abuse treatment, substance use disorder assessment, substance use outpatient treatment, transition from restrictive placements (TRP), tutoring/literacy classes, visitation facilitation- parent/child/sibling, and community partners for child safety. Fay Russell asked for questions and comments. Judge Nemeth questioned if the Salvation Army d.b.a. an Illinois Corporation is an out of state provider. Aretha stated that this is their legal name, they are an Indiana Provider. Fay Russell requested a vote to accept these providers for Region 3 service providers.

Peggy Shively motioned to accept these providers for Region 3 service providers. Michael Carroll seconded. Vote taken. All in favor. 0 Opposed 0 Abstentions. Motion Passed.

Question from Service Provider, the list of selected providers was handed out in another region during the council meeting. Can they request a copy of the selected provider list? Council members allowed providers to look at list. Extra copies were distributed for providers to view.

Mary Kowalski questioned the scoring criteria. The scoring tool is available for viewing on-line at the DCS website under Current Requests for Proposals; Community Based Services, Attachment L - Proposal Scoring Tool.

5. Regional Budget Update. Joni Tusing, Regional Financial Manager, reported the Family & Children Fund for January should be at 58% of their budget, it is currently at 49%. Once revenue is added we were down to 48%. Joni stated she is very proud of Region 3. Providers should have received an email on the KidTraks Invoicing Update Training that is being held in Fort Wayne on March 17th & 18th, 1pm-3pm and in Gary on March 28th & 29th, 1pm-3pm for vendors.

6. County Updates. William Horton reported for Elkhart County. They are interviewing with Kosciusko County for the shared Attorney position. The food drive ended and was very successful, all food collected stays in the Elkhart Community for the local food banks. Fay Russell reported that Elkhart County recently lost a member of their support staff, Beth Wilkinson-Ward died on February 18th.

Linda Cioch, Director St. Joseph County welcomed Teresa Zornig as the new Division Manager. St. Joseph County collected 6,040 cans/items and \$940 in cash for the food drive. Staff fund-raised with a basketball game, “Hoopin’ for Hoosiers,” that was featured on Fox news, a Jell-O eating contest, and a pie in the face contest.

Peggy Shively motioned to adjourn. Linda Cioch seconded. Meeting adjourned at 10:35 a.m.

Next RSC Meeting - Monday, March 21st at 10:00a.m., Joy Rose Center, 1000 West Hively Avenue, Elkhart, IN